

02/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	446	20.00	25.00	1.15
FROM TERRITORIES :	1568	10.00	23.00	0.89
B. VISITS TO CLIENTS IN TERRITORY :	174	10.00	7.00	0.41
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	0.00	6.33	0.19
MISSIONS :	4	0.00	4.33	0.13
CONFERENCE SEMINARS :	19	17.50	18.66	0.91
OTHER :	11	0.00	1.33	0.04
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	1.00	2.66	0.10
POST INITIATED :	19	9.00	1.33	0.22
E. COMMUNICATIONS ACTIVITIES :	26	5.00	1.00	0.13
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	2	0.00	0.33	0.01
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	8	0.00	1.00	0.03
HOST GOVERNMENT :	33	5.00	0.33	0.11
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		12.50	3.33	0.35
LEAVE, PROFESSIONAL DEVELOP :		7.50	4.00	0.27
K. SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.33	0.06
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	7
	FROM TERRIT :	14
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	222
	FROM TERRIT :	882
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	5
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3