

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1992

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5885	16.37	26.00	14.30
FROM TERRITORIES :	6622	12.11	22.94	11.99
B.VISITS TO CLIENTS IN TERRITORY :	1866	10.33	11.31	7.09
C.EXPORT/TRADE/POLICY FAIRS :	25	2.18	4.07	2.14
PROJECTS AND EVENTS MISSIONS :	46	4.74	3.94	2.78
CONFERENCE SEMINARS :	42	2.29	1.65	1.25
OTHER :	175	3.03	0.78	1.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	143	4.07	1.65	1.73
POST INITIATED :	223	4.51	2.47	2.16
E.COMMUNICATIONS ACTIVITIES :	63	1.59	0.68	0.69
F.INVESTMENT ENQUIRIES FROM CANADA :	99	0.62	0.94	0.53
FROM TERRITORIES :	209	0.96	1.28	0.75
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	9	0.00	0.02	0.01
CONNECTIONS ARRANGED :	2	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.59	2.78	1.22
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	52	0.59	0.31	0.28
HOST GOVERNMENT :	166	1.55	1.71	1.07
OTHER DEPARTMENT :	168	2.22	1.68	1.24
PROVINCES/MUNICIPALITIES :	167	2.22	2.23	1.45
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.11	2.21	3.57
LEAVE, PROFESSIONAL DEVELOP :		13.14	7.44	6.38
K.SERVICE TO OTHER MISSION PROGRAMS :		6.51	1.13	2.19
L.TOURISM PROGRAM ACTIVITIES :		0.18	2.65	1.06
***** TOTALS *****		99.91	99.87	65.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	169
FROM TERRIT :	460
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	1309
FROM TERRIT :	2657

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	74
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	27
-LOCALLY ENGAGED :	38