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# Employment Centre maps out job maze

This is the first in a series of employment-related articles by John Wilton, Manager of the Canada Employment Centre on campus.

### "On-campus what?"

"Employers are hiring grads in November?'

"I've been here three years and I've never heard of on-campus recruitment. What a great idea!" These are just some of the comments and questions our staff heard at our booth in Central Square during Orientation Week. I must admit we were somewhat surprised to discover there were some graduating students who weren't aware of on-campus recruitment. Many of you don't give much attention to job-hunting until you're near the end of your final year. Printed below are some of the questions asked most often in recent weeks.

What is on-campus recruitment?

Very simply, many companies will be visiting York in the next couple of months to interview 1982 graduating students for career and/or summer jobs with their firms.

Which companies will be interviewing?

Every major industry will be represented including: banks, steel companies, insurance companies, chartered accountants, manufacturers, and utilties. Approximately 70 firms have indicated an interest in interviewing at York this year. Who can apply?

Generally speaking, companies are looking for those who will graduate in the spring of 1982. Some firms will consider those graduating up to September 1982 or graduates since June

1981. In most cases last year's grads (Spring '81) will not be eligible to participate in oncampus recruitment. When do I apply?

IMMEDIATELY. In fact, the application deadline for a few companies has already passed. Don't delay a moment longer. Most of the interviews are held in November of January. How do I apply?

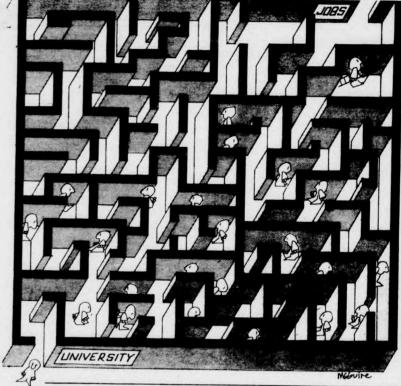
Check the list of recruiting firms. This list is posted in our office (N108 Ross), in Central Square and in the Computer Science wing (North 6th floor Ross). All seriously interested graduating students can obtain a copy of the list from our office.

Attend a workshop, conducted by a counsellor, to learn the best method of completing the standard U.C.P.A. Application form which most of the companies are using. Applications which don't meet the standards of our office and York University will not be forwarded to employers.

Submit your typed application for the firms you are applying to before the deadline dates. The recruiters from these firms screen all applications received, then decide whom they wish to interview. Check with us about a week before the interview date to see if you have been granted an interview, and if so make an appointment. Then find out everything you can about the company by using our Employment Library.

## Why should I participate?

The companies recruiting at York have spend considerable time, effort and money to visit. the campus to interview you, the 1982 graduate. They want to see you and they do have careers for you to consider. And believe me,



it's a lot easier to get an interview now than in the spring when you will be just another resume on some harried personnel clerk's desk.

Remember, it's never too early to think about a career.

#### LOGO CONTEST

Yes! Those exciting rumours that have been circulating around York campus are true. The Career Centre really is sponsoring a logo contest! The witty and creative person who can design a logo that will become synonomous with the Career Centre will win not only instant fame and public glory but also \$50.00. If you are interested, you could visit the centre to capture the true flavour that the logo should ideally reflect. A blue-ribbon panel (Dorothy, Suzin, Jean and Jayne of the Centre) will judge the entries which should be submitted by November 15, 1981.

For more information call the

other employment matter, drop In to the Canada Employment Centre N108 Ross, Mondays 8:30 to 7 p.m., Tuesday to Friday 8:30 to 4:30, or call 667-3761. Career Centre at 667-2518 or

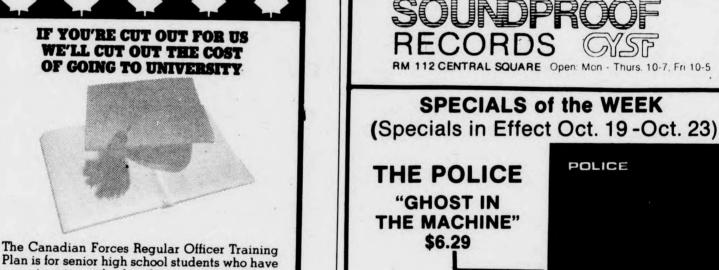
For more information about

on-campus recruitment, or any

come in (N105Ross). Information will also be distributed to the Fine Arts Department. WORKSHOPS\$

Due to popular demand the Career Centre will again be running its successful workshop series. Dates and time are as follows: Career Planning Workshops Monday - Sept. to Oct. 19/81. Career Planning for Mature Students Wednesday Oct. 7 to Nov. 25/81, 3 pm to 5 pm. 9 sessions.

Job Search Techniques These workshops include: the resume, cover letter, job interview preparation and creative job search strategies. Tuesday Oct. 6 to Oct. 20/81 10 am to 12 pm 3 sessions.



University of Toronto Department of Middle East and **Islamic Studies** Centre of International Studies

Chairman:

Kemal H. Karpat, Professor, University of Wisconsin Madison, Wisconsin

PROGRAM starts at 1:00 P.M. Thursday, October 22, 1981

The symposium will be held in the North Auditorium of the OISE Building, 252 Bloor St. W.

Internationally recognised authorities have been invited from U.S.A., Turkey and Canada to present papers on selected topics: Ataturk and the Emancipation of Women - Sandra Danforth, Grinell College

 Turkish Arts through the Ages – His Excellency Talat H. Halman, Ambassador for Cultural Affairs, The Republic Turkey

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