

22 TELECOMMUNICATIONS

- A. Has the Telecommunications Supervisor or Communicator been appointed as the Mission Custodian with an alternate? Did I sign the appointment certificate, ensuring that the appointee meets the stated requirements?
- B. Is access to the Comcentre restricted to the Communicators, Mission Security Officer, the Technician, me and other authorized personnel?
- C. Has a schedule been developed to ensure that I and the Supervisor of the Telecommunications activity periodically visit the Comcentre and that we are briefed on telecommunication activity?
- D. Is a register maintained, listing visitors to the Comcentre and does the MAO monitor the record to determine that only authorized personnel have accessed the Comcentre?
- E. Have any suspected compromises to the communication system been reported to MSD [e.g. Comcentre not secure, Communicator misadventures, classified documents transmitted on unclassified Fax etc.] and was a damage assessment report prepared?
- F. Have I read the latest Regional Communications Officer report and has an action plan been developed to address recommendations made?
- G. Has a list of employees who are authorized to sign telexes been prepared and approved by me?
- H. Is the daily classified traffic for review by Canada-based staff held within the secure area of the Chancery?
- I. Are classified messages prepared only on TEMPEST computers or typewriters?
- J. Are the telephone systems maintained solely by Departmental Technical staff?