

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

87/09/18

FOR QUARTER 1 OF FISCAL YEAR 1987

REGION : UNITED STATES

ATLANTA

PORT

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG PERSON-QTR
A. EXPORT ENQUIRIES			
FROM CANADA	7652	15.78	18.52
FROM TERRITORIES	6177	9.70	11.08
B. VISITS TO CLIENTS IN TERRITORY VISITS	1248	10.21	7.63
C. EXPORT PROMOTION PROJECTS & EVENTS			
FAIRS	129	5.53	7.36
MISSIONS	77	3.58	3.62
OTHER	97	4.07	3.20
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	297	6.36	3.98
E. INVESTMENT/PROMOTION ENQUIRIES			
FROM CANADA	252	2.41	1.23
FROM TERRITORIES	1124	6.43	3.43
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	259	2.19	1.15
CONNECTIONS ARRANGED	48	0.82	0.52
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	36	2.46	1.67
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	234	4.17	2.32
FROM OTHER GOV'T SOURCES- CONTACTS	439	2.29	1.90
- REPORTS	139	1.07	0.64
I. ADMINISTRATION:			
PROGRAM MANAGEMENT & ADMIN.		12.82	6.32
LEAVE, PROFESSIONAL DEVELOP		4.14	5.04
J. SERVICE TO OTHER MISSION PROGRAMS		5.87	4.39
***** TOTALS *****		99.90	84.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 2166
FROM TERRIT : 3004

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 354

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 41
- LOCALLY-ENGAGED : 43