

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: Helsinki

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries							
	from Canada	15.0	0.	23.0	0.	0.61	156 (Enquiries)
	from Territory	4.0	0.	8.5	0.	0.21	203 (Enquiries)
B. Export Promotion Projects and Events		5.0	0.	6.5	0.	0.18	84 (Projects/Events)
C. Other Trade Development Activities		10.0	0.	11.5	0.	0.33	
D. Promotional Projects		24.0	0.	14.0	0.	0.52	3 (Fairs/Miss/Conf.)
E. Servicing Investment Development							
	from Canada	3.0	0.	4.5	0.	0.12	34 (Enquiries)
	from Territory	10.0	0.	6.0	0.	0.22	81 (Enquiries)
F. Service to Government							
	External Affairs	11.0	0.	4.5	0.	0.20	26 (Reports)
	OGOs, Provinces, ETC	4.0	0.	3.5	0.	0.11	23 (Contacts)
G. Administration							
	Program Management	12.0	0.	1.5	0.	0.15	
	Leave, Professional Dev.	0.0	0.	13.5	0.	0.27	
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Total TID Program		98.0	0.	97.0	0.	2.92	
H. Other Programs		2.0	0.	3.0	0.	0.08	

Trade Officers: 3

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent