

20/06/93
TSRPT02E

External Affairs and International Trade Canada
TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1993

WORLD TOTALS

	NUMBER	% OFFICER-TIME TOTAL-TIME		
		CANADA	LOC-ENG	PERSON-OTR
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA	36382	16.87	25.75	38.11
FROM TERRITORIES	34698	10.17	17.55	25.35
B. VISITS TO CLIENTS IN TERRITORY	8594	9.60	8.39	20.40
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	381	1.68	5.33	20.97
WORKSHOPS	465	3.75	6.53	28.13
CONFERENCE	433	2.50	2.75	11.99
OTHER	808	2.01	1.70	7.22
D. COMMERCIAL* ECONOMIC REPORTS	15	3.19	1.83	11.63
POST INITIATED	1269	4.79	2.22	15.32
E. COMMUNICATIONS ACTIVITIES	491	1.80	0.63	5.86
F. INVESTMENT ENQUIRIES				
FROM CANADA	938	2.12	1.49	8.09
FROM TERRITORIES	1857	2.39	3.11	10.12
G. TECHNOLOGY				
CONNECTIONS ARRANGED	179	0.37	0.55	1.94
H. PARTICIP'TN IN PROG-REL. EVENTS OUTSIDE POST		2.27	1.24	7.95
I. SERVICE REQUESTS FM GOV'T SOURCES				
GOV	776	1.86	0.87	6.40
HOST GOVERNMENT	903	1.88	0.97	6.17
OTHER DEPARTMENT	1470	3.02	1.25	8.19
PROVINCES/MUNICIPALITIES	1335	3.09	1.09	10.18
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		9.31	3.73	23.87
LEAVE, PROFESSIONAL DEVELOP		6.32	4.48	24.01
K. SERVICE TO OTHER MISSION PROGRAMS		4.43	0.75	10.70
L. TOURISM PROGRAM ACTIVITIES		2.96	0.41	29.95
***** TOTALS *****		99.87	99.00	434.00

SECTION II

SUMMARY OF PROGRAM RESULTS

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	1890
	FROM TERRIT	1875
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	10158
	FROM TERRIT	11045
NUMBER OF FIRM APPLICATIONS COMMENTED ON		731
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	190
	-LOCALLY ENGAGED	256