CODE WORD

SHORTHAND-READING BOOKS-Continued.

POINT

The New Testament, 368 pp., roan, red edges, \$1.50; Turkey morocco, gilt edges, \$2.00. In an Rasy Reporting Style of Phonography, Without Key.

POLAR

The Book of Common Prayer. 296 pp., roan, red edges, \$1.50; Turkey morocco, gilt edges. \$2.00. In an Easy Reporting Style of Phonography. Without Key.

POLICE

The Church Services (Entire). 935 pp., roan, \$3.00; moroceo \$4.00. In an Easy Reporting Style of Phonography. Without Key.

WORKS ON COURT REPORTING, LEGAL WORK, CIVIL SIR-VICE, AND HELPS FOR STENOGRAPHERS.

POSTAL

†Court Reporting. A Menual of Legel Dictation and Forms. 290 pp. Half law sheep, \$1.35. This book is designed for Stenographers and Typewriter Operators who are desirous of becoming proficient and expert in Law Work and Court Reporting.

Pose

Reporting Hints and Practice. Cloth, 40c.

POSTPONE

How to Become a Law Stenographer. 168 pp., 75e. Cloth, gilt, \$1,00. For Stenographers and Typists. A Compendium of Legal Forms, containing a complete set of Legal Documents, accompanied with full explanations and directions for arranging the same on the typewriter. This work will be found an indispensable companion for every stenographer intending to take a position in a law office.

Peevish

Instruction in Legel Work. 40 pp., 25c. In ordinary type. For Court Stenographers and Law Students. Reprinted from "Pitman's Twentieth Century Dietation and Legal Forms."

POSTMAN

†Suggestions and Tips to Stenographers end Typists. By Herbert J. Stephenson. 24 pp., 25c.

PAW

Shorthand in the Office. 130 pp., 40c.; cloth, 50c.

POSTERN

†Civil Service Examinations for Stenographers. The United States civil service examinations. 20 pp., 20c.

WORKS ON SHORTHAND.

PORT

†Life of Sir Isaac Pitman. 392 pp. Cloth, gilt top, \$2.00. Contains fifty illustrations, including photogravure, steel, and many other full-page plates, consisting of portraits, views and facsimiles. Also a valuable bibliography of shorthand. The only authentic biography of the Inventor of Phonography.

PORTLY

Life and Work of Sir Iseac Pitman. Illustrated. 40c.

Permon

History of Shorthend. 228 pp., 75e.; cloth, \$1.00. By Sir Isaac Pitman. Third edition. Containing a description of the principal systems of Shorthand which have been published from the time of Bright in 1588, together with a short account of the early history of the art, and prefaced with a summary of Phonography. The book also contains 16 pages of alphabets of the principal systems, with numerous specimens of Shorthand. The largest and most complete history of Shorthand ever published.

Post

A Chapter in the Early History of Phonography. Cloth, 40c. By Thomas Allen Reed. With a Preface by Sir Isaac Pitman.

POSTAGE

†The Bihliography of Shorthand. 256 pp., cloth, \$2.00. By D. Westby-Gibson Comprising a list of all known printed Works and Manuscripts on Stenography and Phonography, by English, Colonial, and American authors.