

***** ALTERNATIVE TRAVEL ROUTES *****

1. When an officer is travelling on duty, the desire to arrange his itinerary to suit personal plans is understandable. However, if such arrangements should result in costs higher than by the most direct route, then the individual must be prepared to absorb the extra amount. In addition, if extra time is involved, it must be charged against the individual's statutory leave credit.

2. When this situation arises, the Department should be advised of the route the F.S.O. or F.S.E. wishes to take. If travel by the desired route is approved, the Department will then work out, on the basis of the most economic route, the amount up to which actual and allowable expenses will be reimbursed.

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