



*For information, refer to:*

The appropriate Section in the Security and Intelligence Bureau (ISD), or the Security Operations Section (ISRG).

In case of emergency (Control Centre): 992-5452 / 992-1150

Need a new key, combination padlock or new padlock: 992-6678

Want to know about courses and briefings on security: 992-6704

Intranet: Division Sites – ISC Home Page and ISDT Home Page

The Department's principal security objective is to ensure the protection and safeguard of its people, information and assets. This responsibility which ultimately rests with the Deputy Minister and is shared with all members of the Department.

The security concerns of this Department are unique when compared with other Canadian government departments. As a Department, we handle a large volume of sensitive material, some of which is given in trust by other government departments, foreign governments, businesses and individuals. The Department is responsible for the safekeeping of assets — millions of dollars worth of vehicles, buildings, equipment, art, etc., in various locations around the globe as well as sizeable cash holdings and official documents such as passports, visa foils and ministerial permits. Losses can affect Canada's economic competitiveness, the Department's stature in the world, the safety of Canadians, and national security.

The responsibilities of each employee for all aspects of security cannot be overemphasized. The good judgement, prudence, and reliability employees exhibit will ensure that these policies and guidelines provide an adequate level of protection. Your security responsibilities start the moment you arrive and continue even after termination of employment. You are encouraged to learn about the Department's security measures and to make use of the complete set of policies, procedures, advice and guidance available.