

MON	3 JUNE	TUE	4 JUNE	WED	5 JUNE	THU	6 JUNE	FRI	7 JUNE	SAT	8 JUNE
<ul style="list-style-type: none"> - FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE - B - CURRENCY CONVERSION: EXCHANGE RATE SUMMARY REPORT BY HOM (MONTHLY) - B - CURRENCY CONVERSION: MONTHLY CURRENCY EXCHANGE RATE REPORT BY EMPLOYEES - B - LEAVE AND ATTENDANCE REPORT - B - LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY ENGAGED CANADIANS - B - OVERTIME - B 				<ul style="list-style-type: none"> - TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C 				<ul style="list-style-type: none"> - CONSULAR: CONSULAR REPORT (COMIS) INCLUDING HONORARY CONSUL REPORTS - B - PASSPORT: ACCOUNTABILITY REPORT - C - PASSPORT: MONTHLY REGISTER OF PASSPORT SERVICES - B - PASSPORT: MISSIONS PASSPORT/LABEL INVENTORY AND RECORD OF ISSUES - B - PASSPORT: ISSUE REPORT - C - FINANCE: REMITTANCE STATEMENT - D - FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D - FINANCE: MONTHLY MISSION FINANCIAL RETURN - D 			
										<p style="text-align: center;">EVENING</p>	
										<p style="text-align: center; font-size: 1.5em;">SUN</p>	<p style="text-align: center;">9 JUNE</p>
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A - As required reports

B - Reports that ALL missions must provide on a regular basis

C - Reports that small missions are NOT expected to complete

D - Reports to be completed by the Hub