

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : BUCHAREST

	NUMBER	% OFFICER-TIME		TOTAL-TIM
		CANADA	LOC-ENG	PERSON-QT
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	142	5.00	12.50	0.30
FROM TERRITORIES :	245	2.00	12.50	0.27
B.VISITS TO CLIENTS IN TERRITORY :	40	5.00	10.00	0.25
C.EXPORT/TRADE/POLICY FAIRS :	0	5.00	7.50	0.20
PROJECTS AND EVENTS MISSIONS :	2	3.00	4.00	0.11
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	3	5.00	3.50	0.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	2	2.00	0.00	0.02
F.INVESTMENT ENQUIRIES FROM CANADA :	2	2.00	1.00	0.04
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	10	7.00	9.00	0.25
HOST GOVERNMENT :	5	5.00	7.50	0.20
OTHER DEPARTMENT :	3	2.00	2.50	0.07
PROVINCES/MUNICIPALITIES :	25	2.00	7.50	0.17
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	2.50	0.10
LEAVE, PROFESSIONAL DEVELOP :		50.00	15.00	0.80
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	5.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 4

FROM TERRIT : 35

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 18

FROM TERRIT : 110

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 2