

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6732	14.17	24.50	23.38
FROM TERRITORIES :	7108	9.33	17.14	16.03
B.VISITS TO CLIENTS IN TERRITORY :	2231	10.30	9.65	11.85
C.EXPORT/TRADE/POLICY FAIRS :	116	3.26	5.11	5.05
PROJECTS AND EVENTS MISSIONS :	120	2.98	4.85	4.73
CONFERENCE SEMINARS :	118	3.32	1.36	2.72
OTHER :	143	1.50	1.14	1.56
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	318	4.25	2.58	4.01
POST INITIATED :	454	5.62	2.12	4.49
E.COMMUNICATIONS ACTIVITIES :	91	1.42	0.50	1.12
F.INVESTMENT ENQUIRIES FROM CANADA :	371	1.92	1.68	2.14
FROM TERRITORIES :	1123	3.91	2.88	4.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	442	1.26	4.12	3.31
CONNECTIONS ARRANGED :	358	1.14	2.34	2.12
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.48	2.71	3.66
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	311	1.42	1.46	1.72
HOST GOVERNMENT :	276	1.91	1.28	1.88
OTHER DEPARTMENT :	506	2.87	3.42	3.77
PROVINCES/MUNICIPALITIES :	388	3.57	1.73	3.09
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.16	4.28	8.39
LEAVE, PROFESSIONAL DEVELOP :		5.05	4.23	5.50
K.SERVICE TO OTHER MISSION PROGRAMS :		7.07	0.80	4.47
***** TOTALS *****		99.91	99.88	119.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1985
FROM TERRIT : 2070

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 294

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 56
- LOCALLY-ENGAGED : 63