

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 6509	15.68	22.29	23.89
FROM TERRITORIES	: 7537	9.26	16.15	16.26
B.VISITS TO CLIENTS IN TERRITORY	: 1566	10.52	8.02	11.04
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 82	3.52	3.93	4.59
MISSIONS	: 85	3.80	4.23	4.95
CONFERENCE SEMINARS	: 84	3.24	2.01	3.07
OTHER	: 56	2.06	0.61	1.47
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 198	3.62	1.81	3.12
POST INITIATED	: 313	5.34	2.22	4.27
E.COMMUNICATIONS ACTIVITIES	: 85	1.36	0.62	1.13
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 300	2.22	1.63	2.29
FROM TERRITORIES	: 642	3.50	3.15	4.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 284	0.72	2.41	2.10
CONNECTIONS ARRANGED	: 288	0.34	1.87	1.52
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 85	2.46	1.88	2.59
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 175	1.86	1.27	1.85
HOST GOVERNMENT	: 156	1.82	0.63	1.37
OTHER DEPARTMENT	: 493	3.46	2.25	3.35
PROVINCES/MUNICIPALITIES	: 379	2.32	2.61	3.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 11.06	2.36	7.23	
LEAVE, PROFESSIONAL DEVELOP	: 6.00	5.54	6.99	
K.SERVICE TO OTHER MISSION PROGRAMS	: 4.38	0.83	2.79	
L.TOURISM PROGRAM ACTIVITIES	: 1.46	11.58	9.07	
***** TOTALS *****		100.00	99.90	122.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 463
	FROM TERRIT	: 214
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 1335
	FROM TERRIT	: 1295
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 201
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 52
	-LOCALLY ENGAGED	: 72