

18/02/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : ALGIERS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	276	27.00	33.50	1.21
FROM TERRITORIES :	189	19.50	26.50	0.92
B. VISITS TO CLIENTS IN TERRITORY :	89	11.50	21.00	0.65
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	4.00	2.00	0.12
MISSIONS :	3	9.00	11.50	0.41
CONFERENCE SEMINARS :	1	1.50	0.00	0.03
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	2.50	1.00	0.07
POST INITIATED :	4	3.00	1.50	0.09
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	2	1.50	0.50	0.04
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		7.00	0.00	0.14
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	1.50	1.00	0.05
HOST GOVERNMENT :	5	3.50	0.50	0.08
OTHER DEPARTMENT :	3	2.00	1.00	0.06
PROVINCES/MUNICIPALITIES :	1	0.50	0.00	0.01
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		2.50	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		2.50	0.00	0.05
K. SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.02
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 2

FROM TERRIT : 41

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 41

FROM TERRIT : 18

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 0

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 2