

VII.—SECRETARY AND HIS DUTIES.

The Directors shall from time to time appoint a fit and proper person to be Secretary of the Company, whose duty it shall be to see that all necessary books and records of the Company, including the minutes and proceedings of the Directors, are regularly and properly kept, which shall be subject to examination of the Shareholders at any meeting of the Company. It shall also be his duty to call all meetings of the Company and Directors, and to countersign all certificates of Shares issued to parties holding stock in this Company, and also all Notes, Cheques, Drafts, Bills, or Bills Rec. All monies collected by him as soon as the same shall amount to One hundred dollars shall be paid over to the Treas'r who shall give his receipt for the same.

VIII.—TREASURER AND HIS DUTIES.

They shall in a like manner, appoint a fit and proper person to be Treasurer of the Company, whose duty it shall be to manage the Financial concerns of the Company, to countersign all Cheques, Promissory Notes, Drafts and Bills receivable, and certificates of Capital Stock issued by the Company, none of which shall be valid and binding on this Company, unless so countersigned by the Treasurer of the Company. It shall also be his duty to see that all proper and correct records are kept of his transactions on behalf of the Company. The Treasurer's appointment shall not be deemed complete until he shall have given a Bond for the faithful discharge of his duties, in such sum and with such sureties as shall by the Directors be deemed adequate and satisfactory.

He shall have custody of the Funds of the Company, and shall disburse and appropriate the same under the direction of the Board.

He shall perform all the duties appertaining to his office, under the direction of the President and Board of Directors ; but no funds shall be with-