

INTERCOLONIAL RAILWAY.

General Instructions (No. 3.)

Progress Reports, &c.

CHIEF ENGINEER'S OFFICE,
Halifax, 26th May, 1869.

For various reasons it is important that as full information as possible should be regularly transmitted to the head office respecting the condition and progress of all works under construction. It is also of very great importance that an accurate record should be kept of every fact connected with the construction of the works; their progress from day to day; the time of the commencement and completion of distinct parts; their character; whether in accordance with specifications, plans, and directions, or otherwise; and generally, full notes of every operation or service performed on the line of Railway, or in connection therewith. It is important also to have notes respecting the force employed, the character of the weather, whether it be such as to enable the men to work full time, or otherwise. It is important also to provide means by which Inspectors and Assistant Engineers can readily draw the attention of those over them to any attempt at passing off inferior work or defective materials, or to any neglect or improper conduct, or to any other matter.

Records of Progress.

It is thought that the simplest and most effective mode of securing the objects desired, is for members of the Engineering Staff to keep an account of daily transactions, and to furnish copies thereof, together with such additional remarks as circumstances may appear to require for record in the several offices.

Daily transactions.

The undersigned has already requested each District, Division, and Assistant Engineer to keep

Diaries