Figure 4-7: The Resource Form View

Method

To use a view

1. On the View bar, click a View icon.

To use a view that is not on the View bar

1. On the View bar, click the More Views icon.
2. In the More Views dialog box, from the Views list, select a view.
3. Choose Apply.

Exercise

In the following exercise, you will use views.

1. Open **A:\Brochure**

2. On the View bar, click the PERT Chart icon

    The project appears in a PERT Chart view.

3. Examine the view and discuss it with your instructor

4. On the View bar, click the Calendar icon

    The project appears in a Calendar view.

5. Examine the view and discuss it with your instructor

6. Close the project