

She shall keep a fair and regular account of the receipts and expenditures, and her account book and bank book shall be open to the inspection of the Managers at each stated meeting.

Prior to the General annual meeting she shall prepare a statement showing the receipts and expenditures during the year, duly classified and audited, that a lucid, full explanation, or exposition of the working of the finances of the "Home" may be submitted at the general meeting.

The Treasurer's accounts shall be audited by a Committee of the gentleman managers named by the Chairman or by the Board.

IV. The Treasurer only shall pay accounts for articles and services supplied to the "Home," when duly certified, and in all cases of payment, shall require a receipt.

Accounts shall be certified to be correct as to prices, by the managers who made the purchase of the articles and shall be initialed "correct," accordingly. They shall then be initialed by the Matron or the Superintendent, to show that the articles were received at the "Home."

The accounts shall then be laid before the managers at the stated monthly meetings, and when payment is ordered, the order shall be entered on the minutes by the Secretary.

The Treasurer can then pay the accounts, and an entry upon the minutes will be a sufficient authority to the Treasurer to pay whatever accounts or disbursements the Board may have ordered.

V. The Managers may appoint from time to time Committees from amongst themselves to attend to any special duties.

As a rule such committees shall consist of not less than three, and not less than two shall be considered a quorum to act.

These Committees, for the sake of regularity and for future reference, shall as a rule report to the Board in writing.

VI. The stated meetings of the Board shall be held on the last Friday of every month, at such hour as the Board may from time to time appoint.

VII. The Superintendent and Matron shall hold their offices at the pleasure of the Board.

They shall do all in their power to promote the comfort of the inmates of the "Home," and shall follow the instructions of the Board

of the lady managers, orders are given.

They shall keep a register of all persons considered necessary for the Home, and visitors. When dismissed, the same shall be kept by the Treasurer.

VIII. The Managers shall follow the following formalities

1st. Applicants for admission, long they have resided, and circumstances, also medical man, and what

2nd. Thereafter two (two ladies if the applicant be a man). They shall ascertain what can be practicable, and general character of the case.

They shall see the applicant, attend to the attendance, hear what the Board of Managers

3rd. That two of the Managers shall be appointed to examine the applicant for admission, and report on the character of the disease, and the character of the applicant, of Toronto, the equivalent

Each application for admission shall be presented at the regular meeting of the Board, and investigation, shall be made by the Board.

4th. If, after the application has been approved by the Board, and there is a vacancy, or the patient is at, or near, the Home, the patient shall be directed to visit