To move between pages of the previewed project

1. On the Preview window toolbar, click the appropriate arrow button.

### Exercise

In the following exercise, you will preview your project in a Calendar view.

1. On the View bar, click the Calendar button

2. From the File menu, choose Print

   *The Print dialog box appears.*

3. Choose Preview

   *The Print Preview window appears.*

4. On the Print Preview window toolbar, click the Down arrow button

   *The second page appears.*

5. On the Print Preview window toolbar, click the Multiple pages button

   *Multiple pages are displayed in the Print Preview window.*

6. On the Print Preview window toolbar, click the One page button

   *Page 1 is displayed in the Print Preview window.*

7. In the Print Preview window, position the pointer over an area of the Calendar view

   *The pointer becomes the Zoom in pointer.*

8. In the Print Preview window, click an area of the Calendar view

   *The page area is magnified.*

9. In the Print Preview window, click the Calendar view again

   *The page returns to its original size.*

10. On the Print Preview window toolbar, click the Close button

11. Save the project