

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : TUNIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	95	25.00	30.00	0.55
FROM TERRITORIES :	60	22.00	20.00	0.42
B.VISITS TO CLIENTS IN TERRITORY :	42	10.00	10.00	0.20
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	3.00	0.00	0.03
POST INITIATED :	4	9.00	1.00	0.10
E.COMMUNICATIONS ACTIVITIES :	1	1.00	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	4	1.00	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	10.00	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	1.00	2.00	0.03
HOST GOVERNMENT :	15	8.00	5.00	0.13
OTHER DEPARTMENT :	11	3.00	4.00	0.07
PROVINCES/MUNICIPALITIES :	8	1.00	6.00	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	6.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		6.00	3.00	0.09
K.SERVICE TO OTHER MISSION PROGRAMS :		6.00	3.00	0.09
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 17
FROM TERRIT : 65

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1