

38—HELP WANTED

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38A—SKILLED HELP

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39—OFFICE HELP

39—OFFICE HELP

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FULL TIME EXPERIENCED SALES PERSONS

Required for Hotel Smoke & Gift Shop
241-4082

Warehouse Help/Strong

Grade 10 minimum. Dixon & Carlingview area.
Mrs. Stephens 677-7000

REQUIRED IMMEDIATELY

FULL TIME WAREHOUSE PERSON WITH FORK LIFT TRUCK EXPERIENCE AS WELL AS SHIPPING AND RECEIVING.

FOR FULL EMPLOYMENT DETAILS PHONE:
MR. CHARNE OR MR. CALLINGHAM
678-9295

THE MAYTAG CO. LTD.
270 BELFIELD RD., REXDALE, ONT.



PERSONNEL ASSISTANT

Region of Peel

IF YOU HAVE

- Experience as a Personnel Clerk
- A proven record of stable employment with a demonstrated high level of performance
- The ability to work in a highly visible position requiring neatness, accuracy and an inquisitive nature.
- A real understanding of how to deal effectively and pleasantly with other employees of all levels and with the general public.

WE CAN OFFER

- A starting salary of \$8,386 per year
- An excellent benefit package
- A challenging work environment with room to grow
- A career with a rapidly growing Regional Government

INTERESTED? Then call or drop in.

B.P. MINNEMA
457-9400 Ext. 315
Personnel Department, 1st Floor

THE REGIONAL MUNICIPALITY OF PEEL
150 Central Park Drive,
BRAMALEA, ONTARIO. L6T 2V1



EXPERIENCED SECURITY GUARDS FULL TIME & PART TIME

Some 8 hour and 12 hour shifts. Must have own transportation. We supply uniforms. Georgetown, Etobicoke, Mississauga, Bramalea and Toronto.

Call 962-1550
SIS PROTECTION CO.
131 Pears Ave., Toronto

MAINTENANCE FOREMAN

Wanted immediately for medium sized plant.

CONTACT MR. A. FAIST
252-5781

SUPERINTENDENT

240 suite new air conditioned building, Port Credit location. Abstainers. Experience desirable. We are looking for a couple with high standards and good work habits. Commencing at \$735 a month plus large 2 bedroom apartment and bonuses.

485-9323

SCHOOL BUS DRIVERS

For Etobicoke. Good part time work

TRAVELWAYS
252-3778

TRUCK DRIVER

Required to drive 1 ton pick-up truck with knowledge of west Toronto apply in person to

CORE RENTALS LTD.
1771 Albion Road
REXDALE

Part Time EVENINGS

Several positions are now available for telephone soliciting for newspaper subscriptions from our Etobicoke office. No experience necessary, however, applicants should have a pleasant voice and be reliable. Profit sharing plus bonus. For more information

CALL MR. WILSON
Between 4 p.m. & 6 p.m.
482-9567

SERVICE Station Attendant required with minimum 3 years experience. Starting wage \$175 weekly or more depending on qualifications. References. Apply 1145 North Service Rd., Mississauga.

I-T-E INDUSTRIES LTD.

REQUIRES

Q.C. INSPECTORS

- GALVANIZING & WELDING INSPECTOR
- GAS INSULATED EQUIPMENT INSPECTOR
- MECHANICAL & HYDROSTATIC INSPECTOR

Candidates should be graduates of Technical College and have a minimum of 1 year experience in industry. These are permanent positions. Good salary and attractive fringe benefits.

FOR APPOINTMENT CALL

A.R. Brewer, Employment Supervisor
279-1520

EXPERIENCED FIBREGLASS LAMINATORS

For industrial corrosion work.

PRACTIPLAST LTD.
C. Medeiros
252-5753
AFTER 5 P.M.
279-3513

SPRAY Painter, experienced. Apply: Guido, 26 Six Point Road, Etobicoke.

CLASS "A"

MECHANIC
Call
C.H. NORTON
BUS LINES LTD.
275-1615

MECHANIC Class "A". Good on tune — ups. Starting wage \$250 weekly. Apply 1145 North Service Rd., Mississauga.

I-T-E INDUSTRIES LTD.

REQUIRES

Machine Shop Foreperson

Minimum of 5 years experience in all phases of machine shop operation. Should have a working knowledge of electroplating processes. Swing shift operation. This is a permanent position, salary commensurate with experience.

FOR APPOINTMENT CALL

Mr. A.R. Brewer, Employment Supervisor
279-1520

ACCOUNTING CLERK

For Weston Auto Dealership. Typing required. Experience on collections and EDP an asset.

Call Miss Petricko 248-5521

WORKING

MAINTENANCE FOREPERSON

Excellent opportunity for the right person. Requirements: Good knowledge of electronic drives, general experience in mechanical repairs, strong leadership ability.

Call L. Torok 259-3731

Mark-Up Person Composer

required by offset newspaper.

Mark-up experience on Photon Mark I and II Pacesetter a definite asset.

Cold type paste-up proficiency is a prerequisite and knowledge of process cameras would be helpful. Salary is negotiable and shift work is involved.

Phone

R. Reinhart 9 a.m.-5 p.m. 270-4040
or A. Jordan 5 p.m.-midnight 822-5292

PAINTERS

Required by the Ontario Jockey Club. Full time employment. For further information please call:

Lou Fisco 677-2110 Ext. 214

CLASS A

MECHANICS

Experienced, for Canadian Tire, 975 The Queensway. Apply in person or call:

LARRY CLARKE
255-5531

G-B FRIDAY

\$150. +

Terrific opportunity to grow with this rapidly expanding firm in the Malton area. Duties include phones, correspondence and some basic bookkeeping. Please call Madeline Dunn, 239-2716

39—OFFICE HELP

MANAGERIAL POSITION

Mature person to handle and operate an Insurance Agency Office. Duties include typing, dictaphone and reception. Must have minimum 2 years experience. Own car an asset. Excellent opportunity for those who want responsibility. Office located in the Dundas-Hwy. 10 area.

CALL 270-0150

RECEPTIONIST TYPIST

AMPAK LTD.

230 New Toronto St., Toronto
252-3101

PAYROLL CLERK

Clarkson area. Experienced in computerized payroll. Fringe benefits and related personnel duties. For appointment —

PHONE 822-3417

Standard Brands Canada Ltd.

PAYROLL/ACCOUNTING CLERK

An immediate vacancy exists for a Payroll-Accounting Clerk in our Mississauga Plant.

The person selected will prepare payroll data for approximately 100 hourly employees for submission to Head Office.

While the payroll is the most important part of the job there will be other accounting work involved for the successful applicant.

Applicants should have had some experience in payroll or accounting preferably, although community college education is also an asset.

A good starting salary and other benefits is offered for this permanent position. Apply to:

K.L. LEIGH
PERSONNEL MANAGER
2463 Royal Windsor Dr., Mississauga

823-5990

PRODUCTION PLANNER

Required By

ELECTRICAL MANUFACTURING CO.

THE WORK

To handle procurement, scheduling and inventory control.

THE PERSON

Must be prepared to become involved in carrying out duties to assure shipping schedules are met. Previous experience helpful.

EDUCATIONAL REQUIREMENTS

University or community college degree preferable, but applicant with high school credits will be considered.

WE OFFER

- Excellent remuneration
- All company benefits including pension plan
- Major medical insurance
- Disability insurance
- Superior working conditions, permanent employment, modern air conditioned office

FOR APPOINTMENT CALL

Mr. J.B. Patterson 249-9171

S & C ELECTRIC CANADA LTD.

Specialists in high voltage switching and protection.
90 Belfield Rd., Rexdale, Ontario

PART TIME

SECRETARY

Typing, bookkeeping and general office experience necessary. Office location — Firma Crescent between Browns Line and Kipling Ave. For interview call:

MR. THOMPSON 255-4950

TORONTO DOMINION BANK

REQUIRES

COUNTER OFFICER

For Thursday and Friday nights. 4 p.m. to 8 p.m.

Please Call 744-2247

Typist/Calculator Operator

PART TIME

(New Toronto Area)

For homemaker interested in occasional work, to be available for short notice calling. Accepted candidate would be required to relieve on Teletype or switchboard.

\$45 PER DAY
CONTACT PERSONNEL

259-6651

ORDER CLERK

We have an immediate opening for an Order Clerk. Minimal experience required. Good starting salary and company fringe benefits.

PHONE FOR APPOINTMENT

Alberto-Culver Co. of Canada Ltd.

506 KIPLING AVENUE

251-3741

SECRETARY

Good typing and shorthand essential for this varied and challenging position. Experienced mature person preferred. Excellent salary and benefits. Please apply in person to:

Canadian Johns-Manville Co. Ltd.
565-LAKESHORE RD. E. PORT CREDIT

CLERK TYPIST \$125.

Excellent opportunity for person with good typing skills to be trained in the Data Processing Department of this Airport area firm. Good benefits offered. Please call Madeline Dunn, 239-2716 —



BILLING & COSTING CLERK

Required by Rexdale Manufacturer of household products and cosmetics. Mature person with experience preferred. Apply: 13 Bethridge Road, Mr. Smith.

BOOKKEEPER

To trial balance for C.A. office. Good starting salary. West end.

251-3321

BOOKKEEPER

West end fruit company requires experienced Bookkeeper to trial balance.

259-6339

JR. SECRETARY

\$150.

Rexdale firm seeks experienced person with typing and shorthand. Handle lots of variety. Excellent benefits and future. Call Cheryl Hodgkinson, Personnel World, 236-1036.

KEYPUNCH OPERATORS

Experienced Operators with 1 or 2 years on 029 or 129 machines required for Rexdale and Malton. Top rates. Call Cheryl at TOSI, 236-1036.

Invoice Clerk

Required for company moving to Malton early in new year. Some experience in automotive parts helpful.

Call 922-6161

Local 204

FOR APPOINTMENT

CLERK TYPIST

\$125.

Caledonia-Eglinton firm is currently seeking someone returning to the working world to handle variety type position. 45 wpm typing required. Please call Madeline Dunn, 239-2716 —



RECEPTIONIST/ TYPIST

Required immediately for busy manufacturing plant in Malton. Duties to include order typing, panel switchboard and telex. Please contact:

MRS. KEHOE
677-6400

Legal Secretary

Full or part time, experience essential, must be able to work on own. Royal York-Lawrence office.

249-2288

COMPUTER OPERATOR

\$\$\$ OPEN

Experienced operator with good accounting background. Post payroll on Phillips 354 and assist with other accounting procedures. Rexdale location. Call Isobel Allen, Dorothy Tyers Staff Services, 743-6631.

PERMANENT PART TIME

Rexdale firm requires competent individual 1/2 days, for a clerical position with minimal typing. Accts. Payable experience helpful. Start immediately.

DENI MORTON

Temporary Opportunities West End

678-2256