

Summary of future communications from SCB

- 1) This week: Message outlining how and from whom employees are to obtain information and answers to their questions.
- 2) March 6: Message explaining details of Workforce Adjustment provisions in the event they were to apply i.e. in the event employees were declared surplus.
- 3) Approximately March 24: Message specifying to which rotational occupational groups Workforce Adjustment will apply.
- 4) As available: Transmissions of information released from Government or Central Agencies.

**PROGRAM FOR EXPORT MARKET DEVELOPMENT AND
OTHER GRANTS AND CONTRIBUTIONS**

- There will be significant cuts to grants and contributions, but, with two exceptions, we are not in a position at this time to identify which ones or the extent of the individual cuts.
- The two exceptions are:
 - PEMD will be reduced by \$7.5 million in the next three years. In addition PEMD will focus its remaining funds on small and medium-sized businesses.
 - Export Development Corporation will cut \$50 million in concessional financing in each of next three fiscal years.

LIFESTYLE SAVINGS

- Units at headquarters will have their budgets for travel, temporary help and professional services reduced by 15 per cent.
- Expenditures on hospitality and accommodations will be reduced and there will have to be more use of shared arrangements with other governments.
- Official hospitality expenditures will be reduced by 10 per cent, effective April 1, 1995.