

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
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A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 35007	16.17	22.55	89.80
FROM TERRITORIES	: 34402	9.24	17.48	63.01
B.VISITS TO CLIENTS IN TERRITORY	: 9001	10.54	9.40	45.09
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 376	3.53	5.18	20.27
MISSIONS	: 534	5.68	5.70	25.92
CONFERENCE SEMINARS	: 330	3.10	1.92	11.13
OTHER	: 404	1.36	0.87	4.95
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 685	2.80	2.06	10.88
POST INITIATED	: 1272	5.14	2.68	17.18
E.COMMUNICATIONS ACTIVITIES	: 599	1.95	0.73	5.79
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 1015	1.41	1.01	5.42
FROM TERRITORIES	: 2641	2.05	1.45	7.83
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 621	0.74	1.07	4.22
CONNECTIONS ARRANGED	: 303	0.37	0.61	2.33
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:	3.26	1.25	9.75
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 855	1.25	0.99	5.06
HOST GOVERNMENT	: 1025	1.72	1.18	6.46
OTHER DEPARTMENT	: 1593	3.11	2.19	11.84
PROVINCES/MUNICIPALITIES	: 1109	2.51	1.70	9.39
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.86	2.20	25.42
LEAVE, PROFESSIONAL DEVELOP :		5.00	4.53	21.57
K.SERVICE TO OTHER MISSION PROGRAMS	:	4.57	0.91	11.51
L.TOURISM PROGRAM ACTIVITIES	:	4.51	12.24	40.18
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***** TOTALS *****		99.87	99.90	455.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 7993
FROM TERRIT : 14001

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1274

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 201
- LOCALLY-ENGAGED : 254