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PROFESSOR PAT HARVEY SCHOLAR-SHIP FUND RAFFLE DRAW held May 31, 1986; winning tickets: 1st ô000480; 2nd ô000082; 3rd ô000307.

IDA GALLERY SUMMER EXHIBITIONS-June 24-July 11—Out of O.C.A.-sculpture installations by Wendy Coburn, John Collins and Doug Moore. Gallery hours: Monday to Friday 9-5 in the Fine Arts Building. For further information about upcoming exhibitions contact Kathy Gar-ratt, Director of the IDA Gallery at 537-9357 evenings.

FOR SALE PIANO AND BENCH-Heintzman, upright grand, ebony, ideal for apartment. Excellent condition \$1950 (firm). Call Irene Klein at (416) 857-3683 evenings.

HELP, WANTED TUTORS REQUIRED-English, Maths, Science & French. Elementary & Secondary levels, for locations in Scarborough Malton, Mississauga, Brampton, Mark-ham, Etobicoke, Thornhill. Proficiency in specialty essential. \$5 per hour. July 1-Aug 31. Centre for Achievement, 964-3826. The Centre is a non-profit organization helping disadvantaged students.

LOOKING FOR A REWARDING EXPE-RIENCE? Volunteers are urgently needed to deliver hot meals to the elderly in various areas of Downsview. Drivers or runners who are able to help any weekday between 11:00 am and 1:00 pm would be very much appreciated. Gas allowance will be paid to drivers. Please call Downsview Services to Seniors at 633-9519.

TRANSLATORS WANTED-For freelance work in all languages except French. Those with Asian, East Indian, Middle Eastern or Slavic languages are especially encouraged to apply. Applicants should send full resumes detailing their oral and/or written linguistic capabilities and their educational background to: Ottawa Postal Terminal, P.O. Box 9732, Attention C-108, Ottawa, Ontario K1G 4G4.

O U S I N G

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**UNIVERSITY FAMILY CONSULTANTS &** MEDIATORS—Members of Mediation Canada. Mediation Staff: Dominic D'Urzo, M.A. and Pasquale Vettraino, M.S.W. 4699 Keele St., Ste. 201, Downsview, Ontario M3J 2N8 (416) 663-9242.

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# YORK UNIVERSITY OFFICE OF THE PROVOST

The attention of the community is drawn to the attached financial statements for the period May 1, 1984-April 30, 1985, for the Stong College Student Government:

From the Report of Sims & Saeed Accountant for the Stong College Student Government, on the Government Itself:

In common with many student organizations, the Student Government derives part of its income from the offering of services to the College's student body. These receipts are not susceptible to complete audit verification. Accordingly, our verification of revenue from these sources was limited to a comparison of recorded receipts with bank deposits.

From the Report of Sims & Saeed on the Orange Snail:

STONG COLLEGE STUDENT GOVERNMENT

ASSETS

LIABILITIES AND SURPLUS

Current assets:

Current liabilities:

Accounts receivable Inventory

Fixed assets, at cost: Photocopier Less: Accumulated depreciation

Accounts payable and accrued liabilities Due to the Orange Snail

BALANCE SHEET

During the year the operations experienced a significant cash shortage in the amount of \$10,551. This is considered an unusual shortage and not in the normal course of operations of the Orange Snail Pub and Coffee Shop.

April 30

64,890

\$ 71,212

50,102

\$ 71,212

1984 (Unaudited)

39,934

7,902

\$ 47,836

15,314

28,673

\$ 47,836

Per normal practice, the financial statements submitted by the Stong College Student Government were reviewed by Internal Audit. In a report to the Provost dated March 10, 1985, Internal Audit pointed out the long delay in the submission of the statements and the fact that they had not been forwarded in a regular manner. Internal Audit also noted the qualification contained in the statement (and which is presented above). In more general commentary, Internal Audit concluded that the 1984-1985 Executive of the SCSG had not carried out its financial duties effectively and that there had been serious deficiencies in the operation of the Orange Snail.

### HISTORICAL NOTE

In accordance with legislation passed by the Board of Governors, the fourteen funded student governments at York University are required to provide annually audited financial statements on the whole of their previous year's operation. The Stong College Student Government failed to do so for the 1983-84 fiscal year. This situation prompted the following report from Internal Audit in November, 1984:

> "All of the deficiencies noted by the accountant are serious and indicate that there has been no attempt made to establish the fundamental financial controls required.

The financial systems at the College are clearly inadequate, and require significant improvement . . . [There should be] an undertaking from the College that all deficiencies. remedied within a very short period of time. Payment of further grants should be made contingent on this.

In the fall of 1984, meetings were held with the Chairman of the Executive Committee of the SCSG, and correspondence was exchanged. The then Chairman of the Executive stated in writing that remedial action was being taken.

The preparation of the SCSG financial statements for the fiscal year 1984-85 revealed that fundamental deficiencies remained in the operations of the SCSG. These deficiencies helped to account for a major cash shortage. As well, they prompted the need for qualifications in the annual financial reports

As a result of the continuation of serious deficiencies and the attendant questions concerning responsibility and accountability, I have withheld a significant part of the grant due to the SCSG for 1985-86, pending the implementation of remedial action and disclosure to the community. Both the 1985-86 and the 1986-87 Executives of the SCSG have made a commitment to improve financial operations so that the student government can meet the Board's requirements governing financial reporting. Steps that have been taken include: new management practices at the Orange Snail Coffee Shop and Pub, a more active role by the Management Board of the Snail, greater definition of employee responsibility, tight controls over cash receipts, regular reconciliation of inventories. The SCSG has confirmed in writing its awareness of the requirements on financial activity and reporting. It has engaged a bookkeeper, established bookkeeping procedures and a ledger system. It has assured me that checks, verifications and reconciliations are in place. Security over cash and the timely depositing of cash receipts have also been confirmed in writing in correspondence between me and the SCSG. I have been impressed by the responsiveness shown by the Chairpersons of the Executive of the SCGS since November, 1985.

The financial statements presented here will provide the reader with some idea of the scope of financial activity of a student government. Students in particular are reminded that a higher level of responsibility and accountability can be encouraged by greater interest and involvement on the part of constituents in their stu-

Queries concerning this announcement, or to any aspect of the financial reporting of student governments, can be made to the Provost (-5275) or to the Assistant Director of Student Affairs

T.A. Meininger Provost

dent governments.

STONG COLLEGE STUDENT GOVERNMENT STATEMENT OF OPERATIONS AND SURPLUS Year ended April 30

		a April 30
	1985	(Unaudited
		(unaudited
Revenues:		
University grants	\$ 68,685	\$ 47,983
Interest	787	76
Photocopier	12,178	13,888
Miscellaneous		70
	81,650	62,017
Expenses:		
Athletics	8,301	7.271
Theatre	1,839	4,586
Darkroom	1,147	281
Donations	2,380	5,351
Executive	17,940	14,772
flyer	4,014	4,490
Honoraria (note 2)		2,580
Professional fees	1,000	780
Programmes	9,254	12,353
Student lisson	6,660	8,328
Zack's	3,012	910
Depreciation	1,580	1,975
Miscellaneous	3,094	1,156
	60,221	64,933
Net surplus (deficit) for the year	21,429	(2,916)
Accumulated surplus:		
At the beginning of the year	28,673	31,589
At the end of the year	\$ 50,102	\$ 28,673

# STONG COLLEGE STUDENT GOVERNMENT ORANGE SMAIL PUB AND COPPEE SHOP

BALANCE SHEET		2.17
	April 30	
	1985	(Unaudited)
ASSETS		
Current assets:		
Cash	\$ 23,050	\$ 34,579
Term deposit	34,238	31,250
Accounts receivable		
Stong College Student Government	16,560	15,314
Other	508	193
Inventory	82,986	88,048
	02,700	00,040
Fixed assets, at cost:		
Furniture and equipment	12,057	6,845
Leasehold improvements	7,696	-
	19,753	6,845
Less: Accumulated depreciation/		
amortization	14,707	1,370
	14,707	
	\$ 97,693	\$ 93,523
LIABILITIES AND SUR	PLUS	
Current liabilities:		
Accounts payable and		
accrued liabilities	\$ 11,021	\$ 8,810
Accumulated surplus	86,672	84,713
	. 07 601	. 01 511
	\$ 97,693	\$ 93,523

# STONG COLLEGE STUDENT GOVERNMENT ORANGE SNAIL PUB AND COFFEE SHOP STATEMENT OF INCOME AND SURPLUS

	Year ended April 30	
	1985 1984	
		(Unaudited)
Revenues	\$224,231	\$158,115
Expenses:		
Cost of sales (note 2)	127,945	72,381
Wages and employee benefits	62,209	38,215
University overhead	7,736	4,778
Supplies and miscellaneous	4,343	3,782
Entertainment	359	898
Advertising	7.5	650
Renovations and maintenance	3,554	439
Depreciation	3,676	1,370
Professional fees	1,500	1,410
Insurance	697	576
Donations	150	1,100
Cash short (note 3)	10,551	
Bank charges	2,442	526
	225,237	126,125
Net income (loss) from operations	(1,006)	31,990
Other income	2,965	1,465
Net income for the year	1,959	33,455
Accumulated surplus:		
At the beginning of the year	84,713	51,258
At the end of the year	\$ 86,672	\$ 84,713