

TRADE TRACKING SYSTEM

07/10/89

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

WORLD TOTALS

	NUMBER	% OFF-TIME - TIME CANADA	% OFF-TIME - TIME LOC-ENG	TOTAL-TIME PER OFF-CTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	35133	15.99	20.14	74.09
FROM TERRITORIES	33957	9.75	19.04	64.87
B. VISITS TO CLIENTS IN TERRITORY	18297	10.24	18.40	43.86
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	498	3.76	8.86	21.33
CONFER	589	7.00	8.75	30.74
OTHER	733	2.31	2.31	9.39
D. COMMERCIAL & ECONOMIC REPORTS	163	3.87	2.16	12.71
POST-ARRANGED	1473	4.56	2.13	14.50
E. COMMUNICATIONS ACTIVITIES	593	3.01	1.23	7.00
F. INVESTMENT ENQUIRIES FROM CANADA	568	1.42	0.92	3.12
			1.71	10.29
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FROM CANADA	767	0.45	1.22	3.61
CONNECTIONS ARRANGED	301	0.38	2.66	2.34
H. PARTICIP'N IN PROG-REL EVENTS OUTSIDE POST		3.17	1.43	10.48
I. SERVICE REQUESTS FROM GOV'T SOURCES				
FCO	692	0.93	0.75	3.80
MOST GOVERNMENT	938	1.47	1.93	5.48
OTHER DEPARTMENT	7129	3.44	2.74	13.56
PROVINCES/MUNICIPALITIES	1839	2.97	2.09	10.23
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		18.38	3.28	28.92
LEAVE, PROFESSIONAL DEVELOP		6.00	4.33	21.62
K. SERVICE TO OTHER MISSION PROGRAMS		4.79	0.70	11.67
***** TOTALS *****		99.89	98.87	441.00

SECTION II

SUMMARY OF PROGRAM

RESULTS

NUMBER OF BUSINESS VISITORS FROM CANADA : 9571
FROM TERRIT : 14893

NUMBER OF FEND APPLICATIONS COMMENTED ON: 1075

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 208
- LOCALIS-ENGAGED : 232