

the untoward result that their Intention Sheet is not acknowledged. Let them remember also that when their communications reach us after the first of the month we cannot require the printer to make room for them. This holds good for obituaries also, and for thanksgivings.

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A word here about the Intention Box will not be out of place. Associates should be told to drop their recommendations into the box in time to have them summed up and forwarded before the first, not on little slips, but on the blank forms to be had at this office. This work of classification and addition devolves on the Local Secretary, and when the graces or favors asked for are not specifically mentioned on the blank, it is for them to determine under what head they come, for instance, *temporal* or *spiritual favors*, *special*, *various*, etc.

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Associates, on their side, should endeavor to lighten the work of Secretaries by writing legibly *all their requests on one sheet or slip*, and not inconsiderately drop into the Intention Box a dozen or so little clippings of paper so diminutive that it becomes a severe test to one's patience to handle them.

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When writing out *thanksgivings* and *obituaries* for publication, be kind enough to keep them apart; all correspondence containing orders or directions for the office and relating to money matters should be written on separate sheets.

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Though several weeks may sometimes elapse before the totals of intentions sent in appear on the last page of the MESSENGER, it must be understood that, from the minute each separate recommendation is dropped into