pared by the Ministry, and reviews the work of the year, speaks of the foreign relations of the nation and mentions the important questions which are to be brought up for consideration during the session.

19. A **Policy** is a statement by a party of its views on the questions of the day. Each point is called a **Plank,** and the whole policy is the **Platform** of the party.

20. The **Fiscal Policy** of a nation is the plan adopted by the Government for the purpose of raising a revenue.

21. The **Budget** is the financial statement made by the Finance Minister at each session of Parliament.

22. By the **Estimates** we mean the statement made to Parliament of the expected receipts and expenditure of the Government for the ensuing year.

23. The **Civil List** is the money required to meet the expenses of Civil Government, in other words, to pay the salaries of Cabinet Ministers and other officials in the various departments of the Government.

24. The Journals of the House (Hansard) are the books in which are kept the minutes or records of the work done each day by the House.

HOW LAWS ARE MADE.

1. A **Bill** is a statement of a proposed law.

2. An **Act of Parliament** is a Bill that has passed both Houses of Parliament and has received the signature of the Governor-General. It is then a law or statute.

3. The **Mover** is the one who proposes or introduces a Bill in Parliament.

4. The **Seconder is** the one who supports the mover in his proposal.

5. The Bill must pass its **First, Second** and **Third Reading** in each House before it is presented for the signature of the Governor-General.

6. All Bills connected with the **collection** or **expenditure of money** must originate in the House of Commons. All other Bills may originate in either House.

7. An **Order-in-Council** is a regulation made by the Governor-General and Ministry. It has the effect of law but must be ratified by Parliament.

8. A **Quorum** as applied to Parliament means the number of members required to be present before any business can be transacted.