

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : LIMA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	383	27.00	35.00	1.24
FROM TERRITORIES :	386	15.00	35.00	1.00
B.VISITS TO CLIENTS IN TERRITORY :	66	9.00	7.50	0.33
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.50	1.00	0.03
MISSIONS :	1	15.00	2.00	0.34
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	1	4.00	0.00	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	1.00	0.00	0.02
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.50	0.00	0.01
FROM TERRITORIES :	40	8.50	7.00	0.31
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	1.00	0.00	0.02
CONNECTIONS ARRANGED :	2	1.00	0.00	0.02
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	0.50	0.00	0.01
OTHER DEPARTMENT :	7	1.00	1.00	0.04
PROVINCES/MUNICIPALITIES :	2	2.00	0.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.00	9.50	0.37
LEAVE, PROFESSIONAL DEVELOP :		1.50	1.50	0.06
K.SERVICE TO OTHER MISSION PROGRAMS :		3.50	0.50	0.08
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 59  
FROM TERRIT : 151

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2