

ANNEX G
ISSUES TO CONSIDER WHEN ESTABLISHING
INTERIOR DESIGN SPECIFICATIONS

During interviews with DFAIT personnel, Lemmex & Associates Limited asked the question: "If you were to add anything to an interior design policy what would it be?" They also asked for any additional comments on the subject of an interior design policy for the public areas of Chanceries and Official Residences. What follows is a compilation of comments that Lemmex & Associates feels should be taken into consideration by those drafting DFAIT's interior design standards, guidelines and directives.

- * Because DFAIT rotates its Heads of Mission continuously, and these individuals differ in many ways (ie. bachelors, families, men, women, foreign spouses, young, older, etc.) the interior designs of Chanceries and Official Residences must be generic. They must please as many people as possible.
- * One must differentiate between the Chancery and the Official Residence. While they both represent Canada, they represent it in different ways. The Chancery is a place of business. It should look like the offices of any major private corporation - modern, functional, prosperous, successful, dynamic. The Official Residence on the other hand is both a place for entertaining, and a private residence. It should look like the home of an important state official - traditional, elegant, tasteful.
- * When designing interiors, you must know your clients. (ie. who will be visiting the premises and for what reason)
- * Remember that some Missions are small and the line between public and private areas are often skewed.
- * The reception areas give the first impression. Ensure that these areas are kept clean, organized, and bilingual. There should be no post-it notes, scotch-taped posters, or other personal items in view of visitors.
- * Canada needs more visual aids in our Chanceries - magazines; videos; current pictures/photographs/posters of people/places; and, interactive multimedia