

originator.

Formal proposals and related documents on matters of substance and amendments thereto shall be submitted in writing to the chairman and shall be registered at the request of the originator. They shall be circulated in writing to the participants.

#### VII. Financial Issues

The Government of Canada has offered to absorb the costs of holding the first phase in Ottawa. The common expenses of the negotiation of the second phase in Budapest will be distributed among the participating States in accordance with the attached scale.

#### VIII. Host Country Support

The governments of Canada and Hungary will provide security and other necessary support services for the negotiation in their respective countries. Each will appoint a Secretary-General to make and manage arrangements for the negotiation. The task of the Secretaries-General will include, in liaison with the appropriate host country authorities:

- a. to arrange accreditation for the participants,
- b. to manage the facilities of the negotiation,
- c. to ensure the security of, and control access to, the facilities and meetings,
- d. to employ and manage interpretation staff,
- e. to make available appropriate technical equipment,
- f. to ensure the availability of translation services in all official languages; the practical arrangements for their use being agreed at the negotiation,
- g. to make available to participants as necessary facilities for press briefings and to arrange appropriate media accreditation.

The Secretaries-General will act at all times in conformity with these rules of procedure.