

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
	- Chancery and OR photos	Letter			MRPD		After property acquisition
1.)	Works of Art Inventory	Art Inventory Form	MAY 15	MAY 31	MRPF		Annual update by mission of art inventory.
2.	Acting Assignment	EXT 423			Pers Div		Ad Hoc. To stream management division. Attach list of duties actually performed.
3.	<u>Appraisal Reports</u>						
a)	AS	EXT 607	SEP 15	SEP 15	Pers Div	Annual CD	To stream management division
b)	CM	EXT 147	JUL 15	JUL 31	Pers Div	Annual CD	To stream management division
c)	CO	EXT 743	AUG 15	AUG 31	Pers Div	Annual CD	To stream management division
d)	CR	EXT 270	JAN 15	JAN 31	Pers Div	Annual CD	To stream management division
e)	EL	EXT 126	APR 15	APR 30	Pers Div	Annual Letter	To stream management division
f)	EX-1, EX-2 EX-3, EX-4, EX-5	EXT 742 EXT 1443	AUG 15	AUG 31	Pers Div	Annual CD	To stream management division
g)	FI	EXT 1097	APR 29	MAY 15	Pers Div	Annual Letter	To stream management division
h)	FS	EXT 743	AUG 15	AUG 31	Pers Div	Annual CD	To stream management division
i)	GS-MES	EXT 1097	FEB 15	FEB 28	Pers Div	Annual Letter	To stream management division
j)	GS-PRC	EXT 581	OCT 15	OCT 31	Pers Div	Annual CD	To stream management division
k)	PE	EXT 1097	APR 29	MAY 15	Pers Div	Annual Letter	To stream management division