

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : OSLO

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	263	6.00	35.00	1.17
FROM TERRITORIES :	97	4.00	6.66	0.28
B. VISITS TO CLIENTS IN TERRITORY :	62	7.50	8.33	0.40
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	8.50	8.33	0.42
MISSIONS :	3	10.00	10.00	0.50
CONFERENCE SEMINARS :	1	5.00	3.33	0.20
OTHER :	1	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	9	5.00	5.00	0.25
POST INITIATED :	16	5.00	6.66	0.30
E. COMMUNICATIONS ACTIVITIES :	8	1.00	0.00	0.02
F. INVESTMENT ENQUIRIES				
FROM CANADA :	3	1.00	0.00	0.02
FROM TERRITORIES :	3	1.00	0.00	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.02
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	0.00	0.00	0.00
HOST GOVERNMENT :	10	2.50	0.00	0.05
OTHER DEPARTMENT :	7	10.00	6.66	0.40
PROVINCES/MUNICIPALITIES :	58	10.00	5.00	0.35
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		7.50	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		7.50	3.33	0.25
K. SERVICE TO OTHER MISSION PROGRAMS :		7.50	0.00	0.15
L. TOURISM PROGRAM ACTIVITIES :		0.00	1.66	0.05
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	9
	FROM TERRIT :	2
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	28
	FROM TERRIT :	11
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		0
NUMBER OF OCCUPIED OFFICER POSITIONS	- CANADA BASED :	2
	- LOCALLY ENGAGED :	3