

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

88/07/26

FOR QUARTER 4 OF FISCAL YEAR 1987

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 35056	17.01	27.87	100.95
FROM TERRITORIES	: 32277	9.27	18.92	63.45
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 9979	11.04	10.38	48.10
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 421	3.24	6.37	21.65
MISSIONS	: 575	6.00	7.51	30.38
OTHER	: 748	4.17	2.71	15.44
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 1729	6.07	3.43	21.31
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 1031	1.69	1.02	6.09
FROM TERRITORIES	: 3763	3.55	2.38	13.30
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 535	0.74	1.11	4.19
CONNECTIONS ARRANGED	: 480	0.52	0.86	3.13
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 167	4.18	1.83	13.48
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 2098	4.68	1.89	14.72
FROM OTHER GOV'T SOURCES- CONTACTS	: 4601	4.83	3.32	18.29
- REPORTS	: 861	1.80	1.31	7.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		9.73	2.38	27.10
LEAVE, PROFESSIONAL DEVELOP		5.66	4.88	23.67
J. SERVICE TO OTHER MISSION PROGRAMS	:	5.73	1.79	16.84
***** TOTALS *****		99.91	99.96	449.09

NUMBER OF BUSINESS VISITORS FROM CANADA : 10127
FROM TERRIT : 13078

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1134

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 223
- LOCALLY-ENGAGED : 226