

Drafting and Illustration Group
 Electronics Group
 Engineering and Scientific Support Group
 General Technical Group

- (4) The Administrative and Foreign Service Category includes thirteen groups engaged in the planning, execution, conduct and control of programmes including those directed toward the public and programmes of internal management. Eight groups are used by the Department:

Information Services Group
 Organization and Methods Group
 Personnel Administration Group
 Programme Administration Group
 Foreign Affairs Group
 Administrative Services Group
 Administrative Trainee Group
 Financial Administration Group

- (5) The Scientific and Professional Category is composed of twenty-eight groups in which specialized qualifications attained in university, or a professional institution and specific to each occupational group are required. Six only of the twenty-eight groups are employed:

Architecture and Town Planning Group
 Economic, Sociology and Statistics Group
 Engineering and Land Survey Group
 Historical Research Group
 Law Group
 Library Science Group

- (6) The Executive Category is composed of the group engaged in senior managerial and policy-making responsibilities, or in tasks calling for exceptionally high standards of performance in the development and execution of policy or in the introduction of new or improved administrative processes. At the present time, no groups have been defined.

The seventy-three occupational groups are each designed to encompass positions in which like functions are performed. Their formation requires identification of jobs of similar occupational nature and where possible identification with a component of the labour market outside the public service.

The various levels described in each occupational group provide distinct strata of responsibility and job complexity found in the respective occupations. The successive levels within each occupational group provide a normal progression that is available to all qualified employees.

Introduction of New System

Conversion of position classifications from the old to the new system was affected through the Classification Revision Programme. The Bureau which was established for this purpose had the added responsibility of developing the system, in detail, concurrent with conversion. This was a formidable task requiring the collection of information on some 200,000 positions and the development of standards and rating plans.

It should be borne in mind that "conversion" refers only to the change from the old to new system of classification and became effective on the dates established as follows:

October 1, 1965	Administrative Support Administrative and Foreign Service
October 1, 1966	Operational
July 1, 1967	Technical Scientific and Professional Executive