

25/05/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 282	25.00	26.00	0.51
FROM TERRITORIES	: 88	15.00	10.00	0.25
B.VISITS TO CLIENTS IN TERRITORY	: 47	15.00	11.00	0.26
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 1	1.00	1.00	0.02
MISSIONS	: 8	16.00	12.00	0.28
CONFERENCE SEMINARS	: 2	10.00	3.00	0.13
OTHER	: 5	0.00	1.00	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 3	0.00	4.00	0.04
POST INITIATED	: 0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES	: 0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 13	6.00	1.00	0.07
FROM TERRITORIES	: 1	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 5	10.00	2.00	0.12
HOST GOVERNMENT	: 0	0.00	0.00	0.00
OTHER DEPARTMENT	: 3	1.00	0.00	0.01
PROVINCES/MUNICIPALITIES	: 0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 1	1.00	3.00	0.04
LEAVE, PROFESSIONAL DEVELOP	: 0	0.00	26.00	0.26
K.SERVICE TO OTHER MISSION PROGRAMS	: 0	0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES	: 0	0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 15
	FROM TERRIT	: 23
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 79
	FROM TERRIT	: 48
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 9
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 1
	-LOCALLY ENGAGED	: 1