

AREAS OF VOLUNTEER

Boards and Committees

1 Administration Board

FUNCTIONS: — Considers Students' Union financial direction and priorities. Recommends budget to Students' Council.

— Interviews students for membership on other Boards and Committees of the Students' Union, and makes recommendations to Council for appointments.

— Administers the Students' Union Grant Fund (funding for club projects).

WORKLOAD: — During the setting of the Students' Union budget in October and February, the Administration Board may meet every week for some considerable time. Other times of the year, meetings are less frequent and somewhat briefer.

FURTHER INFORMATION: — Jack Redekop (Vice-President Finance and Administration) — 432-4236.

VOLUNTEERS REQUIRED: — 3 students-at-large.

2 Academic Affairs Board

FUNCTIONS: — Works with the Vice President (Academic) in the recommendation of Academic Policy of the Students' Union.

— Administers the Faculty Association Grant Fund (funding for Faculty Association Programs).

— General Assistance to the Vice President (Academic).

WORKLOAD: — Largely dependent on the Academic issues facing the Students' Union. Could meet up to three times a month in peak periods but normally less.

FURTHER INFORMATION: — Celine Belanger, Vice President (Academic) - 432-4236.

VOLUNTEERS REQUIRED: — Students at large.

3 Bylaws and Constitution Committee

FUNCTIONS: — To set and review Building Policy and regulations for SUB.

WORKLOAD: — Will meet not too often during the year unless a major review of building policy is undertaken in which case, it would likely meet up to three times a month.

FURTHER INFORMATION: — Brian Makin, Executive Vice President - 432-4236.

VOLUNTEERS REQUIRED: — 4 students at large.

4 Students Union Building Policy Review Board

FUNCTIONS: — To review and revise the Bylaws and Constitution of the Students' Union as required by Council.

WORKLOAD: — As an individual will be hired by the Students' Union to review and revise the bylaws over the summer, it is quite likely that the workload in terms of meetings could be great in the early fall. Otherwise the committee will likely not meet more than once or twice monthly.

5 Services Advisory Committee

FUNCTIONS: — To advise the Vice President (Services) on extra-curricular activities including socials, forums, concerts, and other events.

— To assist the Vice President (Services) in the setting of an activity calendar.

FURTHER INFORMATION: — Tony Melnechuk, Vice President (Services) - 432-4236.

VOLUNTEERS REQUIRED: — Students at large.

6 Discipline, Interpretation, and Enforcement Board

FUNCTIONS: — To hear all complaints of breaches of the Students' Union Constitution, Bylaws, and Regulations.

— To order enforcement of the Students' Union Constitution and Bylaws as required.

— To discipline serious breaches as required, and, — To interpret the Constitution and Bylaws of the Students' Union as required by Students' Council.

WORKLOAD: — DIE Board only meets as it is required to act and this does not occur often in the year.

VOLUNTEERS REQUIRED: — A Chairman, 4 members, and two alternate members.

7 Public Relations Committee

FUNCTION: — Promising greater interest in and knowledge of the University and activities of its students among the community and students themselves.

Duties include:

— The dissemination of news and publicity items concerning campus student activities to all news media.

— The maintenance of a co-operative liaison between campus publicity-seeking organizations and the various media of the province.

— The operation of a personal news release service to inform local news media of newsworthy campus activities of students from that area.

— The provision of assistance to publicity or news organizations who desire further particular and/or campus contact.

— The provision of assistance in arranging coverage for special events.

VOLUNTEERS REQUIRED: — Chairman and members.

8 Forums Committee

FUNCTION: — To organize, sponsor, and publicize educational speakers, debates and seminars on subjects of current interest.

VOLUNTEERS REQUIRED: — Chairman and members.

9 Display Area Committee

FUNCTIONS: — To formulate policy in terms of Students' Union financial priorities for the Display Area (former Art Gallery).

— To arrange for possible displays in this area.

VOLUNTEERS REQUIRED: — Students at large.

Communications

1 Gateway

FUNCTION: — To inform students of Campus events, and major news relating to campus activities and general information of interest to students.

WORKLOAD: — Gateway is a product of the time and energy put into it by its editors and staff. Staff members can adjust their workload in accordance with time available to them.

FURTHER INFORMATION: — Bernie Fritze, Editor-in-chief (1974-75) - 432-5168.

VOLUNTEERS REQUIRED: — Staff to help with reporting and writing of news stories, layout of the paper, and distribution.

2 CKSR Student Radio

FOR INFORMATION: — Jim Austin, Station Manager - 432-5745.

3 Students' Union Handbook and Telephone Directory

FUNCTION: — To provide a handbook of information important to students in the University.

— To provide a Telephone directory containing phone numbers and addresses of students and university administrative offices.

VOLUNTEERS REQUIRED: — Editor and staff.

4 Portrait

FUNCTION: — Similar to that of Gateway, published in Spring and Summer Sessions.

FURTHER INFORMATION: — Bernie Fritze - 432-5168.

VOLUNTEERS REQUIRED: — Staff as per Gateway.