

FORM 32

PUBLIC SERVICE STAFF RELATIONS ACT

**NOTICE OF REFERENCE TO ADJUDICATION**

BEFORE THE PUBLIC SERVICE STAFF RELATIONS BOARD

**PART I – TO BE COMPLETED IN ALL CASES**

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I, the undersigned, hereby refer a grievance to adjudication under section 91 of the Public Service Staff Relations Act. The particulars are as follows:

1. Last or Family Name ( <i>print in block letters</i> ) Mr. Mrs. Miss	2. First and Other Names ( <i>underline name used</i> )
3. Home Address ( <i>no., street, city, province</i> )	4. Home Phone No.
5. Department or portion of Public Service	6. Location
7. Branch or Division	8. Section or Unit
9. Job Title	10. Job Classification
11. (a) Give exact date on which the grievance was presented at the <i>first</i> level of the grievance process:  (b) Give exact date on which the grievance was presented at the <i>final</i> level of the grievance process:	12. Give exact date on which the employer served upon you a reply, if any, at the <i>final</i> level of the grievance process:

**PART II –**

To be completed *only* if the grievance relates to *disciplinary action* resulting in discharge, suspension or a financial penalty.\* You do not require the approval or support of your bargaining agent, if any. You may be represented by your bargaining agent or, if you have no bargaining agent, by any employee organization willing to represent you, or by counsel or other person, or you may represent yourself.

13. Name, Address and Phone Number of your Representative, if any:

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Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
(Signature of aggrieved employee)

**\*BE SURE TO ATTACH A COPY OF THE ORIGINAL GRIEVANCE**