

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : DUBLIN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	202	7.00	12.00	0.19
FROM TERRITORIES :	248	6.00	10.00	0.16
B. VISITS TO CLIENTS IN TERRITORY :	41	8.00	5.00	0.13
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	1.00	2.00	0.03
MISSIONS :	1	12.00	4.00	0.16
CONFERENCE SEMINARS :	1	0.00	1.00	0.01
OTHER :	2	1.00	2.00	0.03
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	6.00	5.00	0.11
POST INITIATED :	11	4.00	5.00	0.09
E. COMMUNICATIONS ACTIVITIES :	10	4.00	2.00	0.06
F. INVESTMENT ENQUIRIES FROM CANADA :	7	4.00	4.00	0.08
FROM TERRITORIES :	5	2.00	2.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	1.00	3.00	0.04
CONNECTIONS ARRANGED :	2	2.00	2.00	0.04
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		4.00	4.00	0.08
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	2.00	2.00	0.04
HOST GOVERNMENT :	10	4.00	3.00	0.07
OTHER DEPARTMENT :	5	3.00	4.00	0.07
PROVINCES/MUNICIPALITIES :	13	4.00	3.00	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.00	2.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		8.00	10.00	0.18
K. SERVICE TO OTHER MISSION PROGRAMS :		9.00	12.00	0.21
L. TOURISM PROGRAM ACTIVITIES :		3.00	1.00	0.04
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	4
	FROM TERRIT :	13
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	21
	FROM TERRIT :	95
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1