

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	569	31.66	22.00	1.83
FROM TERRITORIES :	298	8.33	11.00	0.69
B. VISITS TO CLIENTS IN TERRITORY :	59	7.66	8.75	0.58
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	2.00	21.25	0.91
MISSIONS :	1	0.00	5.00	0.20
CONFERENCE SEMINARS :	0	1.00	0.00	0.03
OTHER :	6	1.33	7.50	0.34
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	2.00	0.00	0.06
POST INITIATED :	11	0.66	7.50	0.32
E. COMMUNICATIONS ACTIVITIES :	10	2.66	2.75	0.19
F. INVESTMENT ENQUIRIES				
FROM CANADA :	10	0.66	2.75	0.13
FROM TERRITORIES :	23	0.00	3.00	0.12
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		10.33	0.00	0.31
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	5	0.00	0.00	0.00
OTHER DEPARTMENT :	48	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	5	0.00	1.75	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.33	2.25	0.34
LEAVE, PROFESSIONAL DEVELOP :		23.33	3.25	0.83
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	1.25	0.05
***** TOTALS *****		99.95	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 171
FROM TERRIT : 210

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 4