

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	197	7.00	25.00	0.57
FROM TERRITORIES	173	2.00	20.00	0.42
B. VISITS TO CLIENTS IN TERRITORY	21	2.00	6.00	0.14
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	1	0.00	2.50	0.05
MISSIONS	4	0.00	2.50	0.05
OTHER	3	20.00	2.50	0.25
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	9	20.00	5.00	0.30
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	2	5.00	0.00	0.05
FROM TERRITORIES	4	2.00	1.50	0.05
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	4	0.00	4.00	0.08
CONNECTIONS ARRANGED	1	0.00	0.50	0.01
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	4	8.00	1.00	0.10
FROM OTHER GOV'T SOURCES- CONTACTS	24	5.00	5.00	0.15
- REPORTS	7	2.00	4.50	0.11
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		17.00	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP		8.00	20.00	0.48
J. SERVICE TO OTHER MISSION PROGRAMS		2.00	0.00	0.02
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 44
FROM TERRIT : 29

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 10

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2