

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	282	14.00	16.66	0.64
FROM TERRITORIES :	249	6.00	10.00	0.36
B. VISITS TO CLIENTS IN TERRITORY :	67	9.00	11.66	0.44
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	4	0.00	7.33	0.22
CONFERENCE SEMINARS :	1	1.00	0.00	0.01
OTHER :	2	2.00	0.00	0.02
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	4.00	2.33	0.11
POST INITIATED :	17	14.00	6.66	0.34
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	26	7.00	10.33	0.38
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	22	0.00	0.00	0.00
CONNECTIONS ARRANGED :	45	2.00	12.00	0.38
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		3.00	4.66	0.17
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	1.00	0.00	0.01
HOST GOVERNMENT :	1	0.00	0.00	0.00
OTHER DEPARTMENT :	3	1.00	0.00	0.01
PROVINCES/MUNICIPALITIES :	7	1.00	2.00	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		23.00	0.00	0.23
LEAVE, PROFESSIONAL DEVELOP :		2.00	8.66	0.28
K. SERVICE TO OTHER MISSION PROGRAMS :		7.00	7.66	0.30
L. TOURISM PROGRAM ACTIVITIES :		3.00	0.00	0.03
***** TOTALS *****		100.00	99.95	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	13
	FROM TERRIT :	3
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	45
	FROM TERRIT :	40
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		3
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	3