

QUESTIONS ON THE GUIDEBOOK FOR THE SECRETARY - OFFICER

1. What is your overall impression of the Guidebook?
Did you learn anything from reading it?

2. Who do you think would most benefit from reading it?

3. What are the positive aspects of the Guidebook? Give specific examples.

4. Are there any areas you did not like or would change?

5. Do you have any specific management techniques that might be useful to others if they were added to the Guidebook?

6. Other Comments.