

TRADE TRACKING SYSTEM

80/04/10

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1982

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	% OFFICER-TIME LOC-ENG	% OFFICER-TIME PERSON-OTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	29374	25.59	23.59	82.12
FROM TERRITORIES :	31121	9.85	18.34	88.86
B. VISITS TO CLIENTS IN TERRITORY :	9400	11.10	10.73	45.17
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	417	3.79	7.38	33.48
CONFERENCE SEMINARS :	445	6.07	8.23	33.47
OTHER :	560	1.61	1.80	7.10
SECTION II				
SUMMARY OF PROGRAM				
D. COMMERCIAL* ECONOMIC REPORTS				
NO REQUESTED :	890	3.75	2.33	13.54
POST INITIATED :	1237	5.23	2.90	16.63
RESULTS				
E. COMMUNICATIONS ACTIVITIES	450	1.39	6.52	3.88
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1785	1.85	1.03	5.24
FROM TERRITORIES :	2932	3.33	1.54	8.91
G. TECHNOLOGY INFLOW PROGRAM ENOP'S FRM CANADA :	485	4.86	0.00	3.83
CONNECTIONS ARRANGED :	349	3.43	0.00	2.47
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		4.52	1.52	19.65
I. SERVICE REQUESTS FRM GOV'T SOURCES				
NGO :	697	1.37	0.80	3.98
HOST GOVERNMENT :	660	2.17	0.94	6.34
OTHER DEPARTMENT :	1293	2.75	1.80	9.75
PROVINCES/MUNICIPALITIES :	1671	3.17	1.62	7.95
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		10.48	3.29	26.68
LEAVE, PROFESSIONAL DEVELOP :		4.95	4.31	33.08
K. SERVICE TO OTHER MISSION PROGRAMS		3.68	6.88	11.77
***** TOTALS *****		99.81	89.61	416.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 9400
FROM TERRIT : 12791

NUMBER OF PENDING APPLICATIONS COMMENTED ON: 1078

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 197
- LOCALLY-EMPLOYED : 513