

19/05/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

## WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 44926	15.12	23.14	92.99
FROM TERRITORIES	: 48059	9.99	17.65	67.99
B.VISITS TO CLIENTS IN TERRITORY	: 8512	10.30	9.05	44.77
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 365	4.35	5.43	23.36
MISSIONS	: 452	7.28	6.75	32.64
CONFERENCE SEMINARS	: 504	4.00	3.14	16.37
OTHER	: 333	2.29	1.57	8.74
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 504	2.92	2.03	11.22
POST INITIATED	: 1005	4.62	3.29	17.95
E.COMMUNICATIONS ACTIVITIES	: 3295	2.67	1.26	8.61
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 827	1.74	1.55	7.64
FROM TERRITORIES	: 925	1.54	2.06	8.68
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 529	0.49	1.07	3.92
CONNECTIONS ARRANGED	: 312	0.26	0.55	2.04
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:	1.93	1.69	8.38
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 1066	1.13	0.84	4.50
HOST GOVERNMENT	: 991	1.85	1.32	7.23
OTHER DEPARTMENT	: 1606	2.91	1.89	10.82
PROVINCES/MUNICIPALITIES	: 1572	2.57	1.66	9.53
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.67	2.18	28.35
LEAVE, PROFESSIONAL DEVELOP :		5.39	4.24	22.07
K.SERVICE TO OTHER MISSION PROGRAMS	:	3.73	0.59	8.79
L.TOURISM PROGRAM ACTIVITIES	:	1.13	6.94	21.41
***** TOTALS *****		99.88	99.89	468.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 2278
	FROM TERRIT	: 2556
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 9864
	FROM TERRIT	: 18086

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	478
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 191
	-LOCALLY ENGAGED	: 277