

17/11/84

Foreign Affairs and International Trade

TS/PT/02K

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1984

WORLD TOTALS

	NUMBER	OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PER-SON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	41313	19.66	35.06	95.77
FROM TERRITORIES	42956	9.53	17.55	83.51
B. VISITS TO CLIENTS IN TERRITORY	9480	9.71	8.62	43.33
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
PAIRS	310	3.44	5.60	19.64
MISSIONS	411	7.30	6.39	30.71
CONFERENCE SEMINARS	831	3.30	3.43	13.87
OTHER	456	2.68	1.57	9.72
D. COMMERCIAL* ECONOMIC REPORTS NO REQUESTED	864	2.79	1.86	10.18
		5.82	3.24	19.40
E. COMMUNICATIONS ACTIVITIES	1153	1.90	1.11	6.53
F. INVESTMENT ENQUIRIES				
FROM CANADA	885	1.75	1.36	7.44
FROM TERRITORIES	1261	1.78	2.19	9.71
G. TECHNOLOGY INFLOW PROGRAM PHASE I	25	0.41	0.80	3.36
CONSULTANTS	171	0.14	0.59	1.95
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST		2.82	2.64	11.70
I. SERVICE REQUESTS FROM GOV'T SOURCES				
FROM GOVT	1020	1.41	0.78	4.64
HOST GOVERNMENT	1124	1.84	1.17	6.58
OTHER DEPARTMENT	1499	2.63	1.63	8.38
PROVINCE/TERRITORIES	1384	2.83	1.67	9.75
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		8.05	2.70	25.81
LEAVE, PROFESSIONAL DEVELOP.		6.79	4.75	26.35
K. SERVICE TO OTHER MISSION PROGRAMS		3.96	0.56	8.86
L. TOURISM PROGRAM ACTIVITIES		1.26	6.12	19.09
***** TOTALS *****		90.89	98.89	454.00

SECTION II

SUMMARY OF PROGRAM

RESULTS

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	2142
	FROM TERRIT	1043
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	9670
	FROM TERRIT	14809
NUMBER OF PENDING APPLICATIONS COMMENTED ON		690
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	185
	-LOCALLY ENGAGED	269