

the Corresponding Secretary, before each subject comes on for discussion, and any communication relating thereto, which may be considered important, shall be read to the meeting. Any member shall be entitled to call for the reading of other communications.

5. Any part of the regular business of a meeting may be taken up out of its regular order, or any special business may be taken without notice, only when a motion of urgency has been passed by a majority of not less than two-thirds of the members present.

6. All motions, or amendments other than mere formal ones, shall be reduced to writing.

7. Motions to rescind resolutions passed within six months, and motions to the same effect as motions negative within the previous six months, must be passed by a majority of two-thirds of the members present.

8. An attendance book shall be kept and signed by each member present at any Committee or Sub-Committee Meeting; also a memorandum of notes sent by absent members and a summary of attendance shall be kept by the Recording Secretary.

9. The Recording Secretary shall prepare a summary of the minutes or a copy of the minutes themselves to be sent to each absent member.

10. The standing orders shall not be suspended unless by a unanimous vote.

11. All correspondence received by the Corresponding Secretary, or copies thereof, shall be submitted to the President, and a Letter Book containing copies of all letters sent out by the Secretary shall be kept and produced, if desired by the Executive.

12. The affiliation of Local Councils and National Societies shall be accepted on the following terms:

1. Receipt of formal letter enclosing copy of resolution passed at meeting affiliating Local Council or National Society.
2. A copy of the Constitution adopted or of the Rules of the Society.
3. Payment of Affiliation Fee.
4. Approval of the Executive Committee expressed by resolution.

On receipt of the minutes containing the resolution whereby the Local Council or National Society record their desire to federate with the National