SELF-CHECK EXERCISE

1.   Display the Folders List.

2.   Open the Outbox Folder.

3.   Move a message to a folder named MISC.

4.   Export a message to the C:\DOC directory.

5.   Search for all messages which have been created by you.

6.   Setup an auto-foldering scenario whereby all messages sent from you are filed in a folder named JUNK.

7.   Exit ICONDESK and send yourself a message to test the above.