

MON	31 AUG	TUE	1 SEPT	WED	2 SEPT	THU	3 SEPT	FRI	4 SEPT	SAT	5 SEPT
<ul style="list-style-type: none"> <li>— OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C</li> <li>— FINANCE: EMERGENCY CASH PARCEL INSPECTION - B</li> <li>— FINANCE: FINEX REPORTS - B</li> <li>— FINANCE: RECONCILIATION PACKAGE - B</li> </ul>		<ul style="list-style-type: none"> <li>— CURRENCY CONVERSION: EXCHANGE RATE REPORTS (HOM - EMPLOYEES) - B</li> <li>— LEAVE AND ATTENDANCE REPORT - B</li> <li>— OVERTIME - B</li> <li>— LES: PAYLISTS FOR LOCALLY-ENGAGED CANADIANS - B</li> </ul>									
										EVENING	
										SUN	6 SEPT
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete D = Reports to be completed by the Hub