

MON	27 NOV	TUE	28 NOV	WED	29 NOV	THU	30 NOV	FRI	1 DEC	SAT	2 DEC
						— EDUCATION FACILITIES: QUESTIONNAIRES, GENERAL REPORT — FINANCE: CURRENT MONTH EXPENDITURE		— FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE — EXCHANGE RATE SUMMARY — IMMIGRATION: MONTHLY OPERATIONAL REPORT, REFUGEE PROCESSING REPORT — OVERTIME — MISSION REPORT — FOREIGN LANGUAGE TRAINING: EXPENDITURE REPORT			
										EVENING	
										SUN	
										3 DEC	
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	